



CONSTITUTION

1	Front page	3 - 4
a	Summary and Explanations:	5 - 8
2	Articles Of The Constitution	
Article 1	The Constitution	9 - 10
Article 2	Composition and Eligibility	11 - 12
Article 3	Citizens and the Council	13 - 14
Article 4	The Full Council	15 - 16
Article 5	Chairing the Council	17 - 18
Article 6	Terms of reference common to all Scrutiny Committees	19 - 22
Article 7	The Scrutiny Committees	23 - 24
Article 8	The Executive	25 - 26
Article 9	Regulatory and other Committees	27 - 30
Article 10	The Standards Committee (this item has been deleted and will be incorporated into Article 9 because of the new merged Audit, Governance and Standards Committree as agreed by Council at its meeting held on 19 April 2017)	
Article 11	Joint Arrangements	31 - 32
Article 12	Officers	33 - 36
Article 13	Decision Making	37 - 38
Article 14	Finance, Contracts and Legal Matters	39 - 40
Article 15	Review and Revision of the Constitution	41 - 42
Article 16	Suspension, Interpretation and Publication of the Constitution	43 - 44
3	Responsibility For Functions	
Section 1	Responsibility for Functions	45 - 46

Section 2 Responsibility for Local Choice Functions	47 - 50
Section 3 Responsibility for Council (ie Non Executive Functions)	51 - 58
Section 4 Responsibility for Executive Functions - The Executive Collectively	59 - 60
Section 5 Scheme of Delegation	61 - 70
Section 6 Officer Appointments	71 - 78
Section 7 Functions of the Health and Wellbeing Board	79 - 82
4 Rules of Procedure	83 - 102
Access to Information Procedure Rules	103 - 114
Budget and Policy Framework Procedure Rules	115 - 118
Executive Procedure Rules	119 - 122
Overview and Scrutiny Procedure Rules	123 - 130
Financial Procedure Rules	131 - 158
Contract Procedure Rules	159 - 204
Officer Employment Procedure Rules	205 - 208
5 Codes and Protocols	
Members' Code of Conduct	209 - 218
Officers' Code of Conduct	219 - 234
Protocol on Member/Officer Relations	235 - 242
Members Planning Code of Good Practice	243 - 252
Call In Protocol	253 - 256
Publicity and Local Elections - A protocol for Wigan	257 - 262
6 Members' Allowances Scheme	263 - 272
7 Management Structure and Deployment of Officers	273 - 274
8 Register of Cabinet Members	275 - 276
9 Membership of Committees	277 - 284
10 Virtual Meetings Procedure Rules	285 - 294